

<b>ISLE OF ANGLESEY COUNTY COUNCIL</b>	
<b>Report to</b>	<b>The Executive</b>
<b>Date</b>	<b>22 April 2013</b>
<b>Subject</b>	<b>The Executive's Forward Work Programme</b>
<b>Portfolio Holder(s)</b>	<b>Cllr Bryan Owen</b>
<b>Lead Officer(s)</b>	<b>Deputy Chief Executive</b>
<b>Contact Officer</b>	<b>Huw Jones Head of Service – Policy (Tel. 01248 752108)</b>
<b>Nature and reason for reporting:</b>	
To seek approval of the Executive's updated Forward Work Programme in accordance with the Council's Constitution.	

<b>A – Introduction / Background / Issues</b>
See CH – Summary

<b>B – Considerations</b>
See CH – Summary

<b>C – Implications and Impacts</b>		
<b>1</b>	<b>Finance / Section 151</b>	-
<b>2</b>	<b>Legal / Monitoring Officer</b>	-
<b>3</b>	<b>Human Resources</b>	-
<b>4</b>	<b>Property Services</b>	-
<b>5</b>	<b>Information and Communications Technology (ICT)</b>	-
<b>6</b>	<b>Equality</b>	Impact assessments will need to have been undertaken on all new or revised policies submitted to meetings of the Executive

<b>C – Implications and Impacts</b>		
<b>7</b>	<b>Anti-poverty and Social</b>	-
<b>8</b>	<b>Communication</b>	-
<b>9</b>	<b>Consultation</b>	-
<b>10</b>	<b>Economic</b>	-
<b>11</b>	<b>Environmental</b>	-
<b>12</b>	<b>Crime and Disorder</b>	-
<b>13</b>	<b>Outcome Agreements</b>	-

<b>CH – Summary</b>	
<b>1.0</b>	<b>Background</b>
<b>1.1</b>	The Executive’s forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months. It includes information on the decisions sought and who the lead Officers and Portfolio Holders are for each item.
<b>1.2</b>	The Executive’s Forward Work Programme for the period June – September 2013 is attached.
<b>1.3</b>	It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. Arrangements are therefore in place to review the list of items and submit updates to the Executive on a monthly basis. Both strategic and operational issues are covered to inform the scrutiny process. Some items are likely to be determined by Portfolio Holders under delegated authority.

## 2.0 Role of Scrutiny

- 2.1 The Board of Commissioners have already acknowledged the importance of the scrutiny role, and in particular task and finish groups, in the process of supporting the corporate work programme.
- 2.2 This work programme offers a basis for further developing the work of the Scrutiny Committees. Further refinement of the work programme will be necessary to ensure better alignment of the schedule of meetings in the future in order to allow for pre-decision scrutiny.

## D – Recommendation

Members of the Executive are requested to:

confirm the attached updated work programme which covers June – September 2013;

identify any matters subject to consultation with the Council’s Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive’s work programme;

note that the Forward Work Programme is updated monthly and submitted as a standing monthly item to the Executive.

**Name of author of report: Huw Jones**

**Job Title: Head of Service - Policy**

**Date: 12 April 2013**

## Appendices:

Executive Forward Work Programme: June – September 2013.

## Background papers

Previous forward work programmes.

# THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: June – September 2013

Updated: 11 April 2013



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months. It includes information on the decisions sought and who the lead Officers and Portfolio Holders are for each item.

The Executive's draft Forward Work Programme for the period **June – September 2013** is outlined on the following pages. It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Some matters identified in the forward work programme may be delegated to individual portfolio holders for approval.

Reports will be required to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

Issues to be reported to the Council's Sustainability Board are currently under review.

\* *Key:*  
*Strategic – key corporate plans or initiatives*  
*Operational – service delivery*  
*For information*

## THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: June – September 2013

Updated: 11 April 2013

	Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
1	<b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	Update the work programme.	Deputy Chief Executive	Huw Jones Head of Policy		June 2013	
2	<b>2012/13 Revenue and Capital Budget Monitoring Report – Quarter 4</b>  Category: <b>Operational</b>	Quarterly monitoring report.	Deputy Chief Executive	Einir Wyn Thomas Head of Finance		June 2013	
3	<b>Commissioning with the Third Sector</b>  Category: <b>Strategic</b>	Approval.	Community	Anwen Davies Head of Adults' Services		June 2013	
4	<b>Housing Allocations Policy</b>  Category: <b>Strategic</b>	Approval of changes as a result of welfare reform legislation.	Community	Shan L Williams Head of Housing		June 2013	
5	<b>Supporting People Plan</b>  Category: <b>Strategic</b>	Approval.	Community	Shan L Williams Head of Housing		June 2013	
6	<b>Disposal of HRA land for Affordable Housing</b>  Category: <b>Strategic</b>	Approval.	Community	Shan L Williams Head of Housing		June 2013	

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7	<b>HRA Subsidy Reform</b>  Category: <b>Strategic</b>	Changes and impact of the Housing Revenue Account subsidy system in Wales.	Community	Clare Williams Head of Function – Resources / Shan L Williams Head of Housing Services		June 2013	
8	<b>Welsh Language Scheme Monitoring Report</b>  Category: <b>Operational</b>	To ratify the annual report for submission to the Welsh Language Commissioner.	Deputy Chief Executive	Huw Jones Head of Policy		June 2013	
9	<b>Waste Collection Strategy</b>  Category: <b>Strategic</b>	Approval of strategy.	Sustainable Development	Dewi Williams Head of Highways and Waste Management	June 2013	June 2013	
10	<b>EU Funding post 2014</b>  Category: <b>Strategic</b>	Endorsement / Approval.	Sustainable Development	Dylan Williams Head of Economic Development	20 November 2012	June 2013	
11	<b>North Wales Trading Standards Collaboration</b>  Category: <b>Operational</b>	Support the proposed joint working arrangements	Sustainable Development	Jim Woodcock Head of Planning and Public Protection		June 2013	
12	<b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive	Huw Jones Head of Policy		July 2013	

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13	<b>2012/13 Revenue budget outturn and effect on 2013/14</b>  Category: <b>Strategic</b>	Any decisions following outturn.	Deputy Chief Executive	Einir Wyn Thomas Head of Finance		July 2013	
14	<b>2014/15 Budget</b>  Category: <b>Strategic</b>	Initial discussion paper.	Deputy Chief Executive	Clare Williams Head of Function - Resources		July 2013	
15	<b>Children's Specialist Services – agree formal partnership</b>  Category: <b>Strategic</b>	Approval.	Community	Anwen Huws Head of Children's Services	June 2013	July 2013	
16	<b>Gypsies and Travellers - Accommodation Needs Assessment</b>  Category: <b>Strategic</b>	Agree the way forward.	Community	Shan L Williams Head of Housing		July 2013	
17	<b>Local Housing Market Needs Assessment</b>  Category: <b>Strategic</b>	Adoption of Assessment.	Community	Shan L Williams Head of Housing		July 2013	
18	<b>Anglesey Primary Schools Modernisation – Llanddona School</b>  Category: <b>Strategic</b>	To agree the way forward.	Lifelong Learning	Gwyn Parry Head of Lifelong Learning		July 2013	

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19	<b>Revised Local Development Plan Delivery Agreement</b>  Category: <b>Strategic</b>	Adopt the revised Delivery Agreement.	Sustainable Development	Jim Woodcock Head of Planning and Public Protection		July 2013	September 2013
20	<b>Môn/Gwynedd Building Control Integration</b>  Category: <b>Operational</b>	Support the proposed joint working arrangements.	Sustainable Development	Jim Woodcock Head of Planning and Public Protection	June 2013	July 2013	
21	<b>Improvement Plan (Performance Review of 2012/13)</b>  Category: <b>Strategic</b>	Adoption of Plan in accordance with Policy Framework	Deputy Chief Executive	Huw Jones Head of Policy		September 2013	
22	<b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive	Huw Jones Head of Policy		September 2013	
23	<b>Nuclear new build-Blueprint for accommodation solutions</b>  Category: <b>Strategic</b>	To adopt recommendations as Council's formal response.	Community	Shan L Williams Head of Housing Services		September 2013	
24	<b>Aberffraw Conservation Area Character Appraisal</b>  Category: <b>Operational</b>	Support for approval by full Council.	Sustainable Development	Jim Woodcock Head of Planning and Public Protection		September 2013	December 2013

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25	<b>Market Hall, Holyhead</b>  Category: <b>Operational</b>	Support for development proposals.	Sustainable Development	Arthur Owen Director of Sustainable Development		September 2013	
26	<b>Local Housing Strategy</b>  Category: <b>Strategic</b>	<i>To approve the strategic direction.</i>	<i>Community</i>	<i>Shan L Williams Head of Housing Services</i>		<i>December 2013</i>	

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